

EUISS record of processing activity

EUISS Newsletter

1	Last update of this record	29/01/2024
2	Reference number	COM-001
3	Name and contact details of controller	<p>European Union Institute for Security Studies 100, avenue de Suffren F-75015 Paris France</p> <p>Responsible department or role: Communications Coordinator</p> <p>Contact form for enquiries on processing of personal data to be preferably used: https://www.iss.europa.eu/contact</p>
4	Contact details of the DPO	https://www.iss.europa.eu/contact
5	Name and contact details of joint controller (where applicable)	N/A
6	Name and contact details of processor (where applicable)	<p>Constant Contact Inc 10 Corporate Drive Suite 300 Burlington MA 01803 USA Privacy Contact: Privacy@endurance.com</p>
7	Description and purpose of the processing	Personal data is collected for the sole purpose of distributing the EUISS Newsletter.
8	Description of categories of persons whose data the EUISS processes and list of data categories	Data subjects: Individuals who subscribe directly to the EUISS newsletter.

		Personal Data Collected: Email Address, First Name, Last Name are obligatory categories. Job Title, Company, and Title (Ms/Mr/Dr) are voluntary fields. For each Newsletter: If the Newsletter was delivered, opened and read. If a link in the Newsletter was clicked.
9	Time limit for keeping the data	Indefinite unless the data subject unsubscribes.
10	Recipients of the data	The Communications team of the EUISS
11	Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	Personal Data is transferred to the US where the processor is based. Transfers are based on EU Standard Contractual Clauses, after a Risk Assessment.
12	General description of security measures	The data is accessible only by the communications team with each member having an individual user name and password. Data in transit is encrypted via industry-standard Secure Sockets Layer (SSL) connections over HTTPS.
13	For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the privacy statement:	https://www.iss.europa.eu/content/data-protection-privacy-statements