



## EUISS record of processing activity Distribution List Africa Portfolio

1	Last update of this record	12/03/2021
2	Reference number	SA-001
3	Name and contact details of controller	European Union Institute for Security Studies 100, avenue de Suffren F-75015 Paris France +33 1 56 89 19 30  Responsible department or role: Africa portfolio Senior Analyst  Contact form for enquiries on processing of personal data to be preferably used: <a href="https://www.iss.europa.eu/contact">https://www.iss.europa.eu/contact</a>
4	Contact details of the DPO	<a href="https://www.iss.europa.eu/contact">https://www.iss.europa.eu/contact</a>
5	Name and contact details of joint controller (where applicable)	N/A
6	Name and contact details of processor (where applicable)	N/A
7	Description and purpose of the processing	Personal data is collected for the sole purpose of disseminating relevant electronic invitations to events and updates about publications
8	Description of categories of persons whose data the EUISS processes and list of data categories	Data subjects: Individuals who participated in past EUISS events, have work-related direct exchanges with EUISS staff, have requested to be invited in these events, or are in the EUISS intended audience.

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		<p>Personal Data Collected: Email Address, First Name, Last Name, Job Title and Company.</p> <p>For each invitation: If the invitation was delivered, opened and read. If a link in the invitation was clicked.</p>
9	Time limit for keeping the data	Indefinite unless the data subject unsubscribes.
10	Recipients of the data	The EUISS staff involved with the Africa portfolio.
11	Are there any transfers of personal data to third countries or international organisations? If so, to which ones and with which safeguards?	No
12	General description of security measures	The data is accessible only by the EUISS staff using individual user names and passwords.
13	For more information, including how to exercise your rights to access, rectification, object and data portability (where applicable), see the privacy statement:	<a href="https://www.iss.europa.eu/content/data-protection-privacy-statements">https://www.iss.europa.eu/content/data-protection-privacy-statements</a>